



AMPHITHEATER RESERVATION

SPECIAL CONDITIONS

Thank you for choosing Smith Mountain Lake State Park for your special event. The following information is needed in order to adhere to any special requirements requested. Please, review the information and fill out all that apply. If you have any questions, do not hesitate to call us at (540) 297-6066.

Please, remember that the park is still available to the general public and that you will not be able to close off the entire area. Parking fees will still be enforced; however, arrangements may be made by submitting an example of a pass. The following must be included on the pass: title of event, date, name of person responsible for paying, and social security number of individual paying. On the day of the event, the staff will collect the pass per vehicle. At the end of the event, the individual will pay the parking fee times the number of passes collected.

If decorations are needed for the event, a separate check, for \$25.00 as a deposit fee, will be requested and will be returned upon the completion of the event as long as the area has been cleaned of trash, signs, and all decorations removed including any nails or staples placed on the building.

It will be your responsibility to obtain or notify any of the special requirements listed below, if necessary. Please fill in all areas below as completely as possible. If a question does not apply, use N/A.

Necessary to set up in advance? _____ When? _____
Electricity? _____ Picnic Tables? _____ Rescue Squad (First Aid)? _____
Signs? _____ Changing Room/Area? _____ Fire Department? _____
Stage or Platform? _____ Trash Cans? _____ Parking Payment? _____
Public Address System? _____ Law Enforcement? _____
Porta-johns? _____ Parking Attendants? _____
Entertainment: Who: _____ Time: _____ Location: _____
Health Department Requirements (for food handlers)? _____
Clean Up: When: _____ By Whom: _____

Additional Conditions:

1. The public use or display of alcoholic beverages is strictly prohibited.
2. No firearms or explosives are permitted (including fireworks).
3. Swimming is only allowed at the beach during business hours.
4. Removal of all decorations, including method of adhering decorations to the building, will be required.
5. Please dispose of all trash by carrying it out to the dumpster (located at the Boat Ramp) or placing it in cans if requested.
6. Payment of parking fee must be handled as participants arrive or immediately after the ceremony if one person pays for all vehicles (must be handled through passes as noted above).

Please summarize below the planned event and all involved activities:

Signed: _____ Date: _____

Park Manager's Comments:

Signed: _____ Date: _____